

WAYNE SUPERIOR COURT NO. 3
Appearance by Designated Full-Time Employee and
Certificate of Compliance with Indiana Small Claim Rule 8
(Corporation, LLC, or LLP – Claims of \$1,500.00 or less only)

1. Name of Party: _____
2. Name of Designated Full-Time Employee: _____
Address: _____
Telephone No.: _____
3. (WILL)(WILL NOT) accept FAX service. FAX Number: _____
4. Case Type: Small Claim
5. The undersigned designated FULL-TIME employee affirms under the penalties of perjury that he/she is not a lawyer who has been disbarred or suspended from the practice of law in any jurisdiction.

Dated: _____

Signature of Designated Full-Time Employee

RESOLUTION

Name of Corporation, LLC, or LLP (“Business Organization”)

WHEREAS, this Business Organization is duly organized and existing under the laws of the State of Indiana; the Business Organization anticipates or currently has matters subject to litigation in the Wayne Superior Court No. 3; and Indiana Small Claim Rule 8(C) permits this Business Organization to appear without legal counsel under certain conditions;

RESOLVED, in any unassigned small claim not exceeding one thousand five hundred dollars (\$1,500.00) filed in the Wayne Superior Court No. 3, Wayne County, Indiana, this Business Organization, through its Board of Directors, Partners, Members, or Business Owner, designates _____, a FULL-TIME EMPLOYEE, to appear on its behalf in the presentation or defense of claims arising in the ordinary course of business;

IT IS FURTHER RESOLVED, this Business Organization shall be bound by any and all agreements relating to the small claim proceeding entered into by the Designated Full-Time Employee and shall be liable for any and all costs, including those assessed for contempt which are levied by the Court against the designated employee, and the Resolution shall remain in effect until there is further action by the Business Organization.

Dated: _____

For LLC’s or LLP’s

Printed Name of the Partner, Business Owner,
or Authorized Member

Signature of the Partner, Business Owner, or
Authorized Member

For Corporations:

Printed Name of the President or Secretary
of the Corporation

Signature of the President or Secretary of the
Corporation